

INFORMATION TO HELP WITH PRODUCING YOUR DIGITAL PRINTING

Our digital products are produced in single or full colour. The number of colours or images does not affect the cost. They are printed on high quality media, in varying sizes depending on the product.

Order quantities are entirely your choice. Prices are based on size of the product, quantity produced, and whether you provide artwork or our skilled team of graphic artists produces it for you.

Pricing includes artwork of up to one hour and supply of a paper proof which you need to approve prior to printing. Your pricing also includes changes to the first prepared version of the product should this be needed. Subsequent changes do incur an artwork cost of \$50.00 per hour or part there off.

At the time of **placing your order** we require:

- ◆ A layout of the image as you want it designed
- ◆ The wording you want
- ◆ Either a photo or digital photo for inclusion if required and a copy of any logo's that is to be included.

You may choose to prepare the artwork yourself and submit it to us in an approved format. We are able to accept tiff, cdr (Corel draw), psd (Photoshop) or PDF. Jpg photo files must be between 1 and 5 mega pixels and a resolution of no less than 300dpi.

Delivery: We need 5 to 7 working days for artwork which will either be emailed or posted to you. After approval your order will be delivered within 5 to 7 days. All prices are ex works.

Payment: You may choose at the time of placing the order to pay in full or to pay a deposit of 50% with the balance payable prior to despatch. We do prefer payment in full at the time of order placement as this will see your order expedited without further delay once printed. Payment may be made, in person by cash or by cheque, Visa card and MasterCard. We will issue you an invoice prior to payment.

Satisfaction: Before we print you will be provided with a proof of how your product will look. And because we do this, you can be absolutely sure of being satisfied with the design of your order. To ensure you are completely happy with the quality, you can choose to have a production sample printed for which there is a small additional fee. Samples of our printed work are available on request and may allow you to avoid the cost of a production printed sample of your product.

Colour Matching: We take great care professionally to match colours. However exact colour matches may not be achievable in some situations.

Product Care: Some of our products have specific care requirements. If you have any questions about this, please feel free to ask any member of our sales team.

Customer Assistance: We are here to help you. Please call us if you need assistance with preparing your order. Our number is 08 8268 7099.

Sending files to us:

email: info@espacedp.com

or you may post to the address below.

[ink jet printing](#)

[stickers](#)

[banners](#)

[signage](#)

[magnets](#)

[nameplates](#)

[advertising premiums](#)

[corporate clothing](#)

[event clothing](#)

[screen printing](#)

